

**The Catholic Women's League of Canada**  
**BC & YUKON PROVINCIAL LEAGUE DEVELOPMENT FUND**

**Application Form for Event**

Date of Application \_\_\_\_\_

*(To apply for funds, we prefer that you send the completed form two months prior to hosting your workshop. If this is not possible, later applications will be considered. Please refer to the Fund Guidelines at the BC & Yukon Provincial Council website for information on the nature of events that qualify for funding.)*

Name of Council applying for funds: \_\_\_\_\_

Diocese: \_\_\_\_\_

Name of Contact: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

**WORKSHOP DETAILS**

Place: \_\_\_\_\_ Date: \_\_\_\_\_

Topic \_\_\_\_\_

Estimated Number of Attendees: \_\_\_\_\_

Parish Councils attending: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please complete Page 2 with budgeted details of expenditures and required signatures.**

Following review and approval by the Diocesan President, the application form must be forwarded to the Provincial Treasurer (email: ProvTreasurer@outlook.com) for review and approval after consultation with her committee.

Notices of approval will be sent by the Provincial Treasurer to the successful applicants. A Report Form including a space for actual costs will accompany the notice of approval. All unused funds should be returned to the Provincial Treasurer.

Unsuccessful applicants will be informed of the reason(s) for the decision.

**Event Budget Details:**

CWL Supplies (Please itemize)	\$
Travel Costs for Members	\$
Travel Costs for Presenters	\$
Facility Costs (e.g. Rental, AudioVisual)	\$
Other (Please itemize)	\$
<b>Total Funding Requested</b>	\$

Parish Council President \_\_\_\_\_

Date \_\_\_\_\_

Diocesan Council President \_\_\_\_\_

Date \_\_\_\_\_

For Office Use only:

Name(s) of Facilitator(s) \_\_\_\_\_

Total Expenses of Facilitator(s): \_\_\_\_\_

Total Expense of Event: \_\_\_\_\_

Approved by Provincial Treasurer \_\_\_\_\_